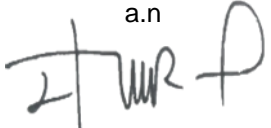
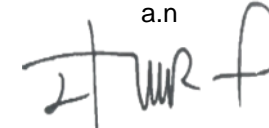





POLITEKNIK NEGERI MEDAN
JURUSAN TEKNIK KOMPUTER DAN INFORMATIKA
PROGRAM STUDI TEKNIK KOMPUTER

RENCANA PEMBELAJARAN SEMESTER (RPS)

Nama Mata Kuliah	Kode Mata Kuliah	Bobot (sks)	Semester	Tgl Penyusunan
Bahasa Inggris III	CEMPK303	2 sks	III	Juli 2019
Otorisasi	Nama Koordinator Pengembang RPS	Koordinator Bidang Keahlian (Jika Ada)	Ka PRODI	
	a.n  Ermyna Seri	a.n  Ermyna Seri	 Zakaria Sembiring, S.T., M.Sc.	
Capaian Pembelajaran (CP)	CPL-PRODI (Capaian Pembelajaran Lulusan Program Studi) Yang Dibebankan Pada Mata Kuliah			
	SIKAP DAN TATA NILAI			
	S9	Menunjukkan sikap bertanggungjawab atas pekerjaan di bidang keahliannya secara mandiri;		
	PENGUASAAN PENGETAHUAN			
	KU4	Mampu menyusun laporan hasil dan proses kerja secara akurat dan sah serta mengkomunikasikannya secara efektif kepada pihak lain yang membutuhkan;		
	KU5	Mampu bekerja sama, berkomunikasi, dan berinovatif dalam pekerjaannya;		
	CPMK (Capaian Pembelajaran Mata Kuliah)			
	CPMK 1	Mahasiswa mampu mengidentifikasi elemen application letter dan membuat application letter yang benar.		
	CPMK 2	Mahasiswa mampu memperkenalkan diri dan mengungkapkan ide-ide dan jawaban dengan baik dalam interview bahasa Inggris.		
	CPMK 3	Mahasiswa mampu melakukan mini research dan mempresentasikan hasil mini research dalam bahasa Inggris.		
CPMK 4	Mahasiswa mampu menyampaikan speech.			
CPMK 5	Mahasiswa mampu menyampaikan pendapat pro dan kontra dalam debate.			
CPMK 6	Mahasiswa mampu menyelesaikan soal-soal berbagai tes bahasa Inggris baik TOEIC dan TOEFL			
Deskripsi Singkat MK	Mata kuliah ini merupakan mata kuliah lanjutan dari bahasa Inggris I dan II dalam konteks Teknik Komputer. Ini mencakup praktik Listening, Speaking, Reading dan Writing yang terintegrasi dengan topik Teknik Komputer. Mata kuliah ini membahas <i>application letter, interview, presentation, speech, debate, TOEIC dan TOEFL</i> . Pada akhir matakuliah ini, mahasiswa diharapkan mampu berkomunikasi dalam Bahasa Inggris			

	menggunakan Vocabulary, Grammar, Spelling dan Pronunciation yang baik dan benar pada seluruh language skills untuk membicarakan hal-hal yang berhubungan dengan persiapan di dunia kerja dan masyarakat.	
Bahan Kajian / Materi Pembelajaran	<ul style="list-style-type: none"> - Application letter - Interview - Presentation - Speech - Debate - TOEIC - TOEFL 	
Daftar Referensi	<p>Utama:</p> <ol style="list-style-type: none"> 1. Batri, B., and Fazekas, K. 2003. <i>Computer English for Everyday Use</i>. DI Press 2. Esteras, Santiago Remacha. 2007. <i>Infotech: English for Computer Users</i>. United Kingdom: Cambridge <p>Pendukung:</p> <ol style="list-style-type: none"> 1. Bachman and Alderson. 2004. <i>Assesing Speaking</i>. United Kingdom: Cambridge University Press 2. Eastwood, John. 2002. <i>Oxford Guide to English Grammar</i>. New York: Oxford University Press 	
Media Pembelajaran	Hardware	Software
	Modul, Gadget, Projector	PPT, Video, Audio
Nama Dosen Pengampu	Ermyna Seri	
Matakuliah prasyarat (Jika ada)	Bahasa Inggris I & 2	

Minggu Ke-	Sub-CPMK (Kemampuan akhir yg direncanakan)	Bahan Kajian (Materi Pembelajaran)	Bentuk dan Metode Pembelajaran [Media & Sumber Belajar]	Estimasi Waktu	Pengalaman Belajar Mahasiswa	Penilaian		
						Kriteria & Bentuk	Indikator	Bobot (%)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
1	Having communication competence in explaining future aim/ambition (C3,	Topic: Jobs in ICT Material: Reading section "Programming/Jobs in	Class Activities: Lecturing Drilling Reading	3x45'	- Discussing briefly about topics to be discussed and rules to be followed for English 3.	Criteria: Rubric Criteria Speaking Non-test:	- The correctness in explaining ambition by using	5%

	A3)	ICT” Grammar Focus: <ul style="list-style-type: none"> - Simple Present Tense - Simple Future Tense - Conditional sentence type 1 	Guessing game Media and Learning Source: Modul, PPT		<ul style="list-style-type: none"> - Discussing types of jobs related to computer engineering - Discussing conditional type 1 - Playing guessing game about various computer engineering jobs. 	Performance	<ul style="list-style-type: none"> - present and future tense. - The correctness in explaining future aim by using conditional sentence type 1. - The correctness in giving clues of various jobs while playing game. 	
2-3	Having capability to write application letter (C3, A2)	Topic: Application Letter Material: Reading section “Software Engineer Cover Letter” Grammar Focus: <ul style="list-style-type: none"> - Suffixes - Gerund - To infinitive 	Class Activities: Lecturing Drilling Reading Writing Media and Learning Source: Modul, PPT, Poster	2 (3x45’)	<ul style="list-style-type: none"> - Reviewing the use of suffixes for various jobs. - Reading sample of application letter and identifying the use of gerund and to infinitive. - Working in group to make posters the use of gerund and to infinitive especially used in application letter. - Discussing and analyzing parts of application letter. - Writing application letter and sending it via e-mail to 	Criteria: Rubric Criteria Writing Non-test: Writing application letter	<ul style="list-style-type: none"> - The correctness in writing application letter. - The correct use of suffixes, gerund, and to infinitive on application letter. 	10%

					lecturer's e-mail address.			
4-5	Having communication competence to introduce yourself in Interview (C4, A3)	<p>Topic: Job Interview</p> <p>Material: Video</p> <ul style="list-style-type: none"> - How to introduce yourself in a job interview - "Software Engineer Interview" <p>Grammar Focus:</p> <ul style="list-style-type: none"> - Useful Phrases for a job interview - Adjectives to describe personality 	<p>Class Activities: Lecturing Watching Reading</p> <p>Media and Learning Source: Video, Modul, PPT</p>	2 (3x45')	<ul style="list-style-type: none"> - Watching video about Software Engineer Interview on https://www.youtube.com/watch?v=vRSREIAldsU - Watching short video how to introduce yourself in a job interview. https://www.ef.com/wwen/blog/language/useful-phrases-for-a-job-interview/ - Discussing "Useful phrases and adjectives to describe personality for a job interview" on https://www.ef.com/wwen/blog/language/useful-phrases-for-a-job-interview/ 	<p>Criteria: Rubric Criteria speaking</p> <p>Non-test: Performance and role play</p>	<ul style="list-style-type: none"> - The correct grammar and vocabulary use to introduce self and describe personality while interviewing. 	10%

6	Having communication competence in Interview (C3, A3)	<p>Topic: Job Interview</p> <p>Material: Video</p> <ul style="list-style-type: none"> - Top questions in interview <p>Grammar Focus:</p> <ul style="list-style-type: none"> - Polite Sentences 		3x45'	<ul style="list-style-type: none"> - Discussing top frequent questions in interview and how to answer it politely. - Working in pair to make interview project in which both students take turn to role as interviewer and interviewee. This interview project is recorded and posted on social media (facebook/instagram) by tagging the lecturer. 	<p>Criteria: Rubric Criteria speaking</p> <p>Non-test: Performance and role play</p>	<ul style="list-style-type: none"> - The correct grammar and vocabulary use in interview. 	5%
7-8	Having communication competence in Mini Research (C4, A3)	<p>Topic: The Use of Computer Engineering in Various Workplace</p> <p>Material:Reading section https://www.seminarsonline.com/Engineering-Projects/Computer/Low_Cost_Wireless_Internet.php</p> <p>Grammar Focus: Simple present tense, present perfect tense</p>	<p>Class Activities: Lecturing Writing Making poster</p> <p>Media and Learning Source: Modul, PPT, Poster</p>	2 (3x45')	<ul style="list-style-type: none"> - Discussing mini research paper https://www.seminarsonline.com/Engineering-Projects/Computer/Low_Cost_Wireless_Internet.php - Discussing and analyzing main parts of mini research by applying IMRaD method: <ul style="list-style-type: none"> a) Introduction b) Review of related literature 	<p>Criteria: Rubric Criteria Writing and Speaking</p> <p>Non-test: Writing and Speaking</p> <p>Test : Simple present and present perfect tense worksheet</p>	<ul style="list-style-type: none"> - The correct grammar and scientific terms used in mini research. - The correct answer in simple present and present perfect tenses. 	10%

					<ul style="list-style-type: none"> c) Method d) Result e) Discussion - Working in group to choose topics for mini research. - Collecting data and writing mini research paper. - Making IMRAD poster based on mini research . 			
9	Having communication competence in presentation (C3,A3)	<p>Topic: Presenting mini research</p> <p>Material: Mini Research Paper</p> <p>Grammar Focus: Informative Language</p>	<p>Class Activities: Lecturing Discussing Drilling Presenting</p> <p>Media and Learning Source: Modul, Poster</p>	3x45'	<ul style="list-style-type: none"> - Discussing the mini research paper. - Presenting poster in group. 	<p>Criteria: Rubric Criteria Writing and Speaking</p> <p>Non-test: Making Poster and presentation</p>	- The correct way of making and presenting the mini research posters.	10%
10	Ujian Tengah Semester							
11	Having capability to write speech. (C3, A3)	<p>Topic: Actual Issues about Computer Engineering</p> <p>Material: Video “How to write speech”</p> <p>Grammar Focus :</p> <ul style="list-style-type: none"> - Statement, 	<p>Class Activities: Lecturing Discussing Watching</p> <p>Media and Learning</p>	3x45'	<ul style="list-style-type: none"> - Watching video https://www.youtube.com/watch?v=0GGEMpiHWgQ - Reading guidance to write speech http://teacher.scholastic.com/writewit/s 	<p>Criteria: Rubric Criteria Writing</p> <p>Non-test: Composing Speech</p>	- The correct way to write speech.	10%

		Interrogative, Imperative Sentences	Source: Modul, PPT, video		peech/tips.htm - Choosing topic and making outline of their speech			
12	Having communication competence in delivering speech. (C4, A3)	Topic: Actual Issues about Computer Engineering Material: Video "How to give a speech" Grammar Focus : Informative and Persuasive languages	Class Activities: Lecturing Discussing Speech Media and Learning Source: Modul, PPT	3x45'	- Watching video steps how to deliver a speech https://www.google.com/search?q=steps+to+make+speech&oq=steps+to+make+speech+&aqs=chrome..69i57.27019j0j7&sourceid=chrome&ie=UTF-8#kpvalbx=1 - Recording speech and posting on social media.	Criteria: Rubric Criteria Speaking Non-test: Performance	- The correct way of delivering speech. - The correct grammar, pronunciation, and content of speech	10%
13-14	Having communication competence in Debate (C3, A3)	Topic: Video games Material: Present and Future Trends in Gaming Grammar Focus : Conjunction	Class Activities: Lecturing Discussing Debating Media and Learning Source: Modul, PPT	2 (3x45')	- Reading present and future trends in gaming. - Discussing conjunctions. - Debating about present and future trends in gaming (motions of debate can be varied based on hot issues related to computer and technology)	Criteria: Rubric Criteria speaking Non-test: Performance	- The correct way to delivers pro and contra arguments. - The correct fluency, intonation, and accuracy.	10%
15-16	Having communication competence in TOEIC (C3,A2)	Topic: - Introduction to TOEIC - TOEIC	Class Activities: Lecturing Discussing	2 (3x45')	- Discussing about TOEIC. - Discussing TOEIC test based on worksheet given by	Non-test: Worksheet	The correct answers of TOEIC worksheet	10%

		Material: TOEIC sample test	Media and Learning Source: Modul, PPT		lecturer.			
17-18	Having communication competence in TOEFL (C3,A2)	Topic: TOEFL test Material: TOEFL sample test Grammar Focus : Error Identification	Class Activities: Lecturing Discussing Media and Learning Source: Modul, PPT	2 (3x45')	- Discussing about TOEFL. Discussing TOEFL test based on worksheet given by lecturer.	Non-test: Worksheet	The correct answers of TOEFL worksheet	10%
19	Kompensasi/ Evaluasi							
20	Ujian Akhir Semester							

Catatan:

1. Capaian Pembelajaran Lulusan PRODI (CPL-PRODI) adalah kemampuan yang dimiliki oleh setiap lulusan PRODI yang merupakan internalisasi dari sikap, penguasaan pengetahuan dan ketrampilan sesuai dengan jenjang prodinya yang diperoleh melalui proses pembelajaran.
2. CPL yang dibebankan pada mata kuliah adalah beberapa capaian pembelajaran lulusan program studi (CPL-PRODI) yang digunakan untuk pembentukan/pengembangan sebuah mata kuliah yang terdiri dari sikap, ketrampilan umum, ketrampilan khusus dan pengetahuan.
3. CP Mata kuliah (CPMK) adalah kemampuan yang dijabarkan secara spesifik dari CPL yang dibebankan pada mata kuliah, dan bersifat spesifik terhadap bahasan atau materi pembelajaran mata kuliah tersebut.
4. Sub-CP Mata kuliah (Sub-CPMK) adalah kemampuan yang dijabarkan secara spesifik dari CPMK yang dapat diukur atau diamati dan merupakan kemampuan akhir yang direncanakan pada tiap tahap pembelajaran, dan bersifat spesifik terhadap materi pembelajaran mata kuliah tersebut.
5. Kreteria Penilaian adalah patokan yang digunakan sebagai ukuran atau tolok ukur ketercapaian pembelajaran dalam penilaian berdasarkan indikator-indikator yang telah ditetapkan. Kreteria penilaian merupakan pedoman bagi penilai agar penilaian konsisten dan tidak bias. Kreteria dapat berupa kuantitatif ataupun kualitatif.
6. Indikator penilaian kemampuan dalam proses maupun hasil belajar mahasiswa adalah pernyataan spesifik dan terukur yang mengidentifikasi kemampuan atau kinerja hasil belajar mahasiswa yang disertai bukti-bukti.